



Directions for Completing the Student Complaint Form

This form is not to be used for Grade concerns

The College of Social Sciences, Arts and Humanities (CSSAH) seeks to provide an exceptional student experience through ongoing communication. If your attempts to resolve a matter (academic or non-academic) have not been successful, please let us know. You may complete the Student Complaint Form and forward it to the Dean's office via email at cssahadmin@famu.edu or in person at 214 Tucker Hall. The form is located on the CSSAH website and in 214 Tucker Hall. You will be contacted within three business days to discuss your complaint.

If a student believes that he/she has experienced discrimination and/or any type of harassment, they must complete a "Charge of Discrimination/Harassment" form that can be obtained from the Office of Equal Opportunity Programs located at 674 Gamble Street, (850)599-3076 or (850)599-3216.

For more information about the Equal Opportunity Programs Office, [Click Here](#)



Student Complaint Form

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Name		Student ID#		Major		
Term:	Fall	Spring	Summer A	Summer B	Summer C	Year:
Classification	Freshman	Sophomore	Junior	Senior	Graduate Student	
Address		City		State	Zip Code	
Phone (Best Contact Number)			Email address			
Student Complaint/Area of Concern						
Check all that apply: Faculty Staff Administrator Department Other						
Please describe your concern in detail. Attach additional sheets and documentation if necessary.						
Explain how you attempted to resolve this issue with the appropriate personnel.						
What specific resolution are you seeking?						
Student Signature:				Date:		
For Internal Use Only						
Status						
In Process	Date		Completed	Date		
Resolution:						
Facilitator Name:				Facilitator Signature:		