



FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

OFFICE OF THE DEAN

OFFICIAL STUDENT EXCUSED ABSENCE FORM

Please send all requests to CSSAHexcuse@famu.edu. For assistance call (850) 599-3430

The College of Social Sciences, Arts, and Humanities (CSSAH) will only consider approval of requests with the appropriate documentation CSSAH official excuses must be requested within 5 business days after the absence.

Excuses requested after the **5 day period may be denied.**

PROVIDING FALSE INFORMATION AND/OR FALSIFICATION OF UNIVERSITY RECORDS/EXCUSES MAY RESULT IN UNIVERSITY SANCTIONS.

YOU MUST COMPLETE THIS ENTIRE SECTION IN ORDER FOR YOUR REQUEST TO BE PROCESSED!

Student Name:		DOB:	Student ID #:	
Mailing Address:				
Primary Phone #:			Email:	
Classification:			Major:	
Name of Professor:	Class Missed:	Class Meeting Day(s): Ex. M, T, W, R, F	Class Meeting Time(s): Ex: 8:00am-10:00 am	
Excuse Date(s):				
Explanation for Requesting Excuse:				
Student's Signature:			Date:	